

**Laurelwood Condominium Association, Inc. - Alteration Application**

All applications are not considered received by the Architectural committee until received by AMERI-TECH, 24701 US Hwy 19 North, STE 102, Clearwater FL 33763. Phone (727) 726-8000

Owners Name \_\_\_\_\_ Date: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

An application requesting approval for any alteration must be accompanied by a detailed sketch/site plan and any other pertinent information as may be necessary.

Landscaping \_\_\_\_\_ Interior Improvement \_\_\_\_\_ Exterior Alteration \_\_\_\_\_

Any change/deviation from the approved Application during construction must be submitted in writing and approved before the change can be implemented.

If approval is granted, it is not to be construed to cover any county or City code requirements. A building permit from the appropriate building department is needed on most property alterations and/or improvements. The Architectural Committee shall have no liability or obligation to determine whether such improvement, alteration or addition comply with any applicable law, rule, regulation, code or ordinance. It is owners responsibility to secure proper permits as needed.  
All work is to be done by licensed contractors.

Contractors Name/License#: \_\_\_\_\_

If permit is required, please attach a copy to this application.

As a condition precedent to granting approval it is understood and agreed that the Laurelwood Condominium Association, Inc and Ameri-Tech CAM, Inc. are not responsible for any change, alteration or addition to any structure or property, including any resultant damages to common elements. The Homeowner and its assigns assumes all responsibility and cost for any addition or change and its future upkeep and maintenance.

Unit owner shall be liable for debris removal and any/all damage or liability caused by them or their contractors to any common elements, incl. landscaping, neighboring units, or any other property so damaged.

Date: \_\_\_\_\_ Owner's Signature \_\_\_\_\_

Approximate Starting Date: \_\_\_\_\_ If approval is granted you have 180 days to complete the project. If not completed by that time, you must resubmit and request an extension.

*You must notify Ameri-Tech upon completion of your project for Final Inspection.*

ACTION TAKEN by Architectural committee: APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

Signature (1) \_\_\_\_\_ Signature (2) \_\_\_\_\_

Date \_\_\_\_\_

Conditions/Explanations: \_\_\_\_\_

Final Inspection Date \_\_\_\_\_ Done by: \_\_\_\_\_

MyClearwater.com

The official website of the City of Clearwater, Florida

BRIGHT AND  
BEAUTIFUL  
FROM BAY TO BEACH

Home

Information

Services

Activities

Government

Employment

Site Map

Español

Contact Us

City Departments ▼

Online Services ▼

Quick Links ▼

City Facilities ▼

Most Requested ▼

Planning and Development  
Home

Divisions

- Construction Services / Building
- Development Review / Zoning
- Long Range Planning
- Code Compliance

Instructions for Using  
ePermitBuilding Permit Fee  
Schedule

No Access Letter

Fee Estimator

Business Tax Receipts  
(BTR)

Notice of Commencement

Building/Flood Board of  
Adjustment & AppealsFlood Hazard Information &  
Damage PreventionPinellas County  
Construction Licensing  
BoardCommunity Development  
Code (Zoning Regulations)

Create Your Own Report

- Issued Construction Permits by Date
- List of New Businesses by Date

Outside Agencies /  
ResourcesCity Home > [Government](#) > [City Departments](#) > [Planning & Development](#) > [Construction Services/Building](#) > Do I Need A Permit?

## Planning and Development

### Do I Need A Permit?

A building permit is required if you plan to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure. A building permit is also required if you plan to install, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, provided the installation is regulated by the Florida Building Code. You will not need a permit for painting, erecting wallpaper, installing tile/carpeting, replacing kitchen/ bathroom cabinets or fixtures or repairing a very small and minor roof leak less than \$500. If you are unsure if you need a permit, please contact us at 727-562-4567.

Certain permits can be obtained online but most have to be obtained by submitting [a permit application and required information/plans](#) to the Development Service Center. Some permits can be processed as a "walk-through" permit but others will require a more in-depth [plan review](#) by staff and could take between four and 12 days depending on the type of project. Below find examples of work that requires a permit:

- Construction that changes the size or occupancy of the building.
- Construction, alteration, or replacement of any exterior or interior load bearing or non- load bearing wall.
- Any building framing work.
- Enclosing of any space including existing carports, porches and screened in rooms.
- Construction of any raised deck (whether attached or detached and with or without a roof).
- Replacement of columns, beams, joists, rafters, or any other structural component.
- Repair of wall, floor, or roof sheathing.
- Repair and/or replacement of any stairs and/or guardrails.
- Replacement, alteration, addition to or deletion from any electrical, plumbing (including fixture relocation) or air-conditioning system. (This applies to work inside or outside of the building on the property).
- Replacement of window, doors, garage doors or skylights in existing or altered wall openings.
- Installation of all types of hurricane shutters.
- Installation or replacement of any roofing component.
- Installation and replacement of all fence types.
- Fire repairs of any type or scope.
- Installation or storage of utility sheds, unless smaller than 100 square feet in area and without a slab.
- Installation, repair and replacement of motorized or electric gates.
- Installation, repair and replacement of tiki huts.
- Installation or replacement of siding, soffits and fascia.
- Installation of swimming pools and spas.
- Demolition of a structure or sign.
- Site work.
- All permanent sign types, including awnings.
- Commercial type awnings and canopies.

Applications



ePermits



Inspections



Business Tax



Zoning Maps

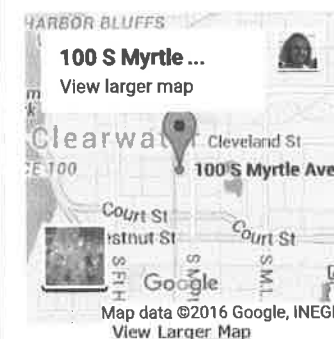


Citizens Guide



**Planning & Development**  
Municipal Services Building,  
2nd Floor  
100 S. Myrtle Ave.  
Clearwater, FL 33756

Development Service Center:  
(727) 562-4567  
Code Compliance: (727) 562-4720



#### Hours of Operation:

Development Service Center:  
Mon.-Tues. 8:00am-4:30pm  
Wed. 8:00am-2:30pm  
Thurs.-Fri. 8:00am-4:30pm  
Code Compliance:  
Mon.-Fri. 8:00am-5:00pm

## Do I Need A Permit?

- Sidewalks, driveways, patios.
- Parking lot alterations including sealing and restriping.
- Tree removal.
- Flag poles.
- Grease traps and septic tanks.
- Kitchen Exhaust Hoods.
- Fire sprinklers.

